

School Board Meetings

Time and Place of Meetings

Regular meetings of the Board of Education (“Board”) for the District shall be held on the [2nd Thursday of each month at Meridian Elementary. (Ed. Code, § 35140.)

Agenda- Open to Public

Members of the public may place any matter directly related to the business of the District on the agenda for regular Board meetings. A member of the public wishing to place a matter of business on the agenda for an upcoming Board meeting must, at least five school days in advance of a Board meeting, inform the District in writing. The written request must include a description of the matter sufficient to allow the District to determine if the matter is directly related to the business of the District and, when possible, include copies of any documents intended for presentation to the Board. The District may, in its discretion, decline to place items on the agenda that are not directly related to the business of the District including, but not limited to, matters over which the Board has no legal authority or jurisdiction.

Public Comment

At each regular meeting of the Board, the District will provide an opportunity for members of the public to directly address the Board on any item of interests to the public that is within the subject matter of the Board. The time allotted for public comments shall be before or during the Board’s consideration of the item. To ensure that the Board meetings are conducted with consistency and in accordance with law, the Board adopts the following reasonable regulations governing the procedures for the Board meetings:

1. There is a three-minute time limit per public speaker;
2. The total time for public comment on each agenda item or the same non-agenda topic shall be limited to 20 minutes; the total time limit per speaker is 5 minutes.
3. With the consent of the Board, the Board President may increase or decrease the time limits for each public speaker or the cumulative time limit for comment on the same topic depending on the topic and the number of persons wishing to be heard;
4. Any person attending a Board meeting may record the proceedings with an audio or video tape recorder or a still or motion picture camera, but the Board may prohibit such recording/filming on an individual basis if the Board makes a finding that the recording/taping cannot continue without noise, illumination, or obstruction of view that constitutes, or would constitute, a persistent disruption of the proceeding (Govt. Code § 54953.5(a)); and

5. The District encourages individuals with special needs to contact the school secretary 48 hours in advance of a meeting so that the District may make every reasonable effort to accommodate their attendance and public participation at the meeting.

These regulations shall ensure that members of the public are provided with the opportunity to comment on:

1. Any matters before the Board; and/or
2. Any matters of public interest within the jurisdiction of the Board. (Ed. Code § 35145.5.)

Adopted: May 11, 2023